**School –Based Planning Team Minutes**

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| Present: D. Harrell, L. Wess, S. Murrell Dilbert, L. Fox, N. Cave, K. Elliott, B. Moroni,  Ms. Bobbi Collins  Absent: T. Houston, C. Moore, R. Hawkins  Excused: D. Spafford |

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| **Timekeeper** | **Facilitator**  **B. Moroni** | **Minute Taker**  **Lori Wess** |

**December 12, 2018**

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| **Agenda Items** | **Minutes** | **Notes** |
| 1. Kudos & Celebrations |  | On behalf of Ms. Streeter: She says everyone is getting their attendance done on time! Kudo’s  Self-care PD’s are going well and are well attended  Most teachers report that they are doing Peace Circles on a regular basis. The list is in the Conference Room.  Happy Birthday Dale! |
| 1. Approval of Minutes |  | November minutes approved by entire committee. |
| 3. SSO’s |  | Welcome Mr. Charles McClarrie the new SSO. |
| Peace Circles  4. |  | Building community is the goal to increased student performance in the classroom.  There are many fun ideas to try:  Kindness  Manners  Respect  Responsibility are a few ideas.  Keep promoting these concepts  Utilize the extra recess time given in your schedule (20 Minutes)  Goal for School 2: By the end of May all classrooms should be doing circles daily.  There are still many PD’s offered if you are not comfortable with circles.  Try having a guest circle leader.  Go visit other classroom circles.  Circles can and should be led by students. |
| Ms. Brooks  5. |  | Ms. Brooks is in the Help Zone Center. She is attempting to do workshops with the children. These include things like safe touching, bullying, self-esteem, positive decision making along with many other things. She is not an ATS room. Children should not be brought there for behavioral issues. If you need her services or would like her to conduct a workshop please contact her. She will soon provide a schedule so you know when she is available. She will send another list of her workshops that are available. |
| Hillside Day Treatment  6. |  | We have had the Day Treatment program for over 20 years. They come with many specialists. It is on the districts radar that they think we are not accepting the district’s children. Our classes are not full. There is a referral process that has to be followed.  We can try to communicate to the district how it works.  There have been visitors to the program and will continue to be. |
| 7. General |  | Hall passes are mandatory. We have ordered passes for all classes.  Teachers should always keep in mind that they need to provide positive feedback to parents on a frequent basis. |
| New Business |  | RCSD Recruitment Expo 2019 – We need to recruit students; we need all hands on deck for this event. |
| Next meeting Date: January 24th 2019  Timekeeper:  Facilitator:  Minutes: | | |